



ST HELENS
BOROUGH COUNCIL

Notification of 2 or Less Gaming Machines or Gaming Machine Permit Applications (i.e. for the greater than 2 machines) for New/Variation/Transfer

For use by premises licensed to supply alcohol for consumption on the premises.

Please refer to guidance notes at the back of this form before completing.

SECTION A - What do you want to do?

1. Please indicate what you would like to do:

- a) Notify licensing authority that you intend to provide up to a maximum total of 2 gaming machines category C and/or D (if you choose this option then please complete section D and E)
- b) Apply for a new licensed premises gaming machine permit (if you choose this option then please complete sections B, D and E)
- c) Apply to vary an existing licensed premises gaming machine permit (if you choose this option then please complete sections B, D and E)
- d) Apply to transfer an existing licensed premises gaming machine permit (if you choose this option then please complete section C, D and E)

SECTION B - Application for grant (includes new and variation applications)

Are you aware of any premises licence, issued under the Gambling Act 2005, which exists in relation to the premises to which this application relates? If 'Yes' please provide details (e.g. premises licence reference number) **Yes/No**

2. How many gaming machines do you currently provided and if this a new or variation application, how many do you wish to provide? (please complete the boxes in the table)

Category machine	Number currently authorised to provide	Number wish to provide (new or variation)
C		
D		
Total		

3. If you are currently authorised to provide more than 2 machines, please provide your existing permit, or give reasons stating why it cannot be provided.

Existing permit provided*

Reasons why existing permit cannot be provided:

.....

.....

.....

*Please keep a copy of your existing permit on the premises to which it relates.

SECTION C – Application for permit transfer

(i.e. where a transfer has also been requested for the Licensing Act 2003 Premises Licence)

4. Name of person requesting the transfer (the name must be same as that on the Premises Licence issued pursuant to the Licensing Act 2003):

.....

5. Confirmation that an application to transfer the relevant Licensing Act 2003.

Premises Licence has been:

Requested

Granted

6. Please provide your existing permit, or provide reasons stating why it cannot be provided

Existing permit provided

Reasons why existing permit cannot be provided:

.....

.....

.....

SECTION D - General Information

7. Name of premises:

8. Address:

.....

..... Post Code:

9. Telephone number of premises:

10. Name of existing Premises Licence holder:

11. Address of Premises Licence holder (if different from 8 above):

.....

..... Post Code:

12. Telephone number (daytime) of Premises Licence holder:

13. E-mail address of Premises Licence holder (where available):

.....

14. Name, address, telephone and email of agent (e.g. solicitor) if submitted on behalf of the applicant:

.....

..... Post Code:

Licensing Act 2003 Premises Licence Number:

SECTION E - Declaration, Signature(s) and supporting documents including fee

I enclose the fee of £50 (cheques should be made payable to St.Helens Council) (two machines maximum)

or

I enclose the fee of £150 (cheques should be made payable to St.Helens Council) (three or more machines).

I enclose a location plan showing the rooms and number/category of machines to be located therein.

I understand that I must comply with the Gaming Machine Code of Practice for Alcohol Licensed Premise Permits and Permission issued by the Gambling Commission (see guidance note 8).

Please note: It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with the Act information which is false or misleading.

Signature: Date:

(by or on behalf of Licensing Act 2003 Premises Licence holder)

Print name:

Completed application forms should be returned to:

Licensing and Land Charges

Wesley House, Corporation Street, St.Helens WA10 1HF

Tel: 01744 676770

Email: generallicensing@sthelens.gov.uk

**Notification of 2 or less gaming machines or Gaming machine permit applications
(i.e. For greater than 2 machines) for:
New/variation/transfer**

Guidance notes:

1. This form is to be used for the notification of up to 2 gaming machines of categories C and / or D under Section 282 of the Gambling Act 2005, or for a new application, variation or transfer of a alcohol licensed premises gaming machine permit under the Gambling Act 2005.
2. The premises must be licensed under the Licensing Act 2003 to sell alcohol for consumption on the premises, without the requirement that alcohol is served only with food and there must be a bar for serving alcohol to customers on the premises.
3. The gaming machines must be located on these licensed premises.
4. A 'Premises Licence holder' is a person holding a Premises Licence under the Licensing Act 2003.
5. There is no statutory limit to the number of machines which may be applied for although the applicant can cancel the permit or vary the number of machines should the premises be mainly used for making gaming machines available for use on the premises (Schedule 13 paragraph 16 Gambling Act 2005).
6. The permit's duration is indefinite as it is linked to the Licensing Act 2003 Premises Licence. There is a first annual fee payable within 30 days of issue the gaming permit for three or more machines and an annual fee payable after that before each anniversary of the date of issue of the permit. Failure to pay the annual fee may result in the cancellation of the permit. The annual fee is £50. There are no annual fees payable for 2 machines or less.
7. Sections 282 and 283 of the Gambling Act 2005 and the supporting regulations provide for two types of gaming machines which can be located in alcohol licensed premises. These are:
 - Category C
 - Category D
8. All alcohol licensed premises which provide gaming machines for use on the premises must comply with any relevant Code of Practice issued by the Gambling Commission under Section 24 of the Gambling Act 2005. The Gaming Machine Code of Practice for Alcohol licensed premises permits and permissions is available via the Gambling Commission's website at:
<http://www.gamblingcommission.gov.uk/> Should you be unclear as to the provisions of the code of practice please contact the Gambling Commission.
9. This licensing authority must notify the applicant of its grant/refusal of the application for a permit as soon as is reasonable practicable after that decision to grant/refuse has been made.